

Ref	DATE	CONTACT NAME	TEAM	SECTION OF PLAN	COMMENTS	Agreed NP Sub-Committee response
1	29/05/2018	Steve Barrett	Community Safety	-	No comments	No change
2	30/05/2018	Roy Romans	Minerals & Waste	-	No comments	No change
3	30/05/2018	Jodie Colclough	Strategic Transport	Transport	On first glance looks in line with CBC policy	No change
4	06/06/2018	Andre Douglas	Pollution	All	While no overt references are made to environmental health concerns such as noise or contaminated land in this plan, we would of course as normal work with planners to ensure that proper regard to these public health factors is provided by developers.	This is taken in to account as part of the overall standard planning application and review process, therefore it is outside of our remit.
5	11/06/2018	Saskia Duncan	Planning - Local Plans	Housing	HO-02 - reference to a housing delivery rate. I can't find this in the Design Guide as stated and can't see a justification for this.	Policy HO-2 and the associated design will be revised to address the issue.
6	11/06/2018	Saskia Duncan	Planning - Local Plans	Housing	HO-08 - policy contradicts itself. It refers to a maximum of 30 units but a limit of 10 units per site. Does this means a total of 30 units across Potton? Policy needs to be clearer.	Reword: A small proportion of rural exception housing will be encouraged in supported development sites. A maximum of 30 units over the lifetime of the Plan.
7	11/06/2018	Saskia Duncan	Planning - Local Plans	Housing	HO-09 - this policy needs to be explained as it is not clear what other uses or change of use	Policy wording to be revised and made specific along the lines "No planning application to convert a bungalow specifically designed and built to facilitate disabled or assisted access to a two story house will be supported".
8	11/06/2018	Saskia Duncan	Planning - Local Plans	Housing	There is a repetition of policies in the housing section. Policy HO-10 is covered by HO-01	Policies HO-01 and HO-10 will be combined
9	11/06/2018	Saskia Duncan	Planning - Local Plans	Local Employment	EI-2 - is this issue not picked up in the design guide and would be covered by policies in the Housing section. Not sure if this policy is better placed in the housing or transport sections.	This will become policy HO-10 as it is a better "fit"
10	11/06/2018	Saskia Duncan	Planning - Local Plans	Environment	EV-3 - it is not clear if there are Local Green Space allocations in the Neighbourhood Plan. This should be made clear is a policy identifying the sites.	Tom Price is to produce a summary map showing LGS designated sites and supported development sites. It will be inserted in the appropriate place in the plan to facilitate clarity.
11	11/06/2018	Saskia Duncan	Planning - Local Plans	Community Infrastructure	CI-1 - this policy is vague and it is not clear what the mechanisms for the provision will be. This comment is applicable to most of the policies in this section. 'Any proposals' - this could imply any development.	See Ref 19 below
12	11/06/2018	Saskia Duncan	Planning - Local Plans	General	Could not find the SA online.	It is on the NP website - supporting documents
13	11/06/2018	Saskia Duncan	Planning - Local Plans	General	Map - would be useful to have a 'proposals map' within the Neighbourhood Plan and not in appendices and other documents.	See Ref 10 above
14	11/06/2018	Saskia Duncan	Planning - Local Plans	General	Monitoring - no references to how the plan policies will be monitored.	The Wing NP section on monitoring is to be used to add to Annex G to explain the process.

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15	13/06/2018	Adam Howard	Assets	Zone Extents	The site identified on the attached plan NP 010 as 24801 - also demarked NLP421 - was submitted to the Local Plan but did not move through to allocation. It is a site that Assets will review with a view to bring it all or part forward. Currently within Zone A – Area outside the settlement area Assets would like Zone C - Mixed residential & light industrial to include the extent of the site to	Noted. This site, NLP421 has been assessed in the NP Site Assessment (Annex A) where development is not supported. This site is also designated as an important GI site in the GI Plan (Annex B)
16	15/06/2018	Hannah Firth	Archaeology	General	The lack of Historic Environment policies is rather disappointing given the known history of the market town and the variety of archaeological discoveries that have been made within the core of the town and its environs. It would be encouraging to see some consideration of these issues in the plan but it's not essential as we would probably pick anything archaeological up through LP and the NPPF. No 'showstopper' sites proposed so only necessary to highlight the absence of the HE content	Zone B and C of the Character Assessment in vision A will be reviewed to recognise the known history of the market town and the variety of archaeological discoveries that have been made within the core of the town and its environs. No specific policies will be introduced as at this level it is felt that these considerations are addressed in the planning process.
17	15/06/2018	Laura Woodhead	Waste Services	General	<p>From an Environmental Services aspect, we would look for the following to be included within any new housing and retail developments:</p> <ul style="list-style-type: none"> <li>- The development to have placement of litter bins around any retail areas</li> <li>- The development and any amenity areas to have placement of dog waste and litter bins</li> <li>- An area for bring banks to be sited for use by the local residents</li> </ul> <p>We would also need to be:</p> <ul style="list-style-type: none"> <li>- consulted in regards to street cleansing for any new retail areas to be developed</li> <li>- consulted on the waste strategy in regards refuse and recycling collections eg. storage, capacity and access for the refuse crew/vehicle</li> <li>- informed of the extent of any additional grounds maintenance to be adopted and maintained by CBC</li> </ul>	These points will be added to the design guide.
18	15/06/2018	Sarah Hughes	Partnerships & Community Engagement	CI-6	Executive considered the request for PTC /PHfA that S106 funding should be allocated to the Hall for All at 3/4/18 Exec meeting. This was supported with a number of conditions. <a href="http://centralbeds.moderngov.co.uk/documents/s77887/Minutes%2003042018%20EXECUTIVE.pdf">http://centralbeds.moderngov.co.uk/documents/s77887/Minutes%2003042018%20EXECUTIVE.pdf</a> Inclusion in the Neighbourhood Plan would suggest it is a local priority.	The objectives of Policy CI-6 will be changed to include the "Hall for All" as a specific example although it is already noted in the general vision statements as a specific example.
19	17/06/2018	Matt Heron	Planning - Development Management	CI-1	Impossible to request all proposals are to contribute towards health care services. See what they are trying to do - but bound by CIL tests	The policy wording will be revised to ensure that the CIL tests are not breached, along the following lines "CI-1. Any proposed development approval should support appropriate improvements to accessible public health services where required."
20	17/06/2018	Matt Heron	Planning - Development Management	CI-2	Same as CI-1. School expansion dictated by pooled funding through CIL. Alter wording for CI-1 & CI-2	The policy wording will be revised to ensure that the CIL tests are not breached, along the following lines "CI-2. Any proposed development approval should support appropriate improvements to school facilities where required."

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21	17/06/2018	Matt Heron	Planning - Development Management	CI-3	Wording needs altering. Should be 'proposals for small and medium sized businesses (this is undefined) would be supported...']	The policy wording will be revised to ensure clarity thus "CI-3. Proposals for the provision of units for micro, small and medium sized businesses and home-based businesses would be supported." From a House of Commons briefing <a href="https://researchbriefings.files.parliament.uk/documents/SN06078/SN06078.pdf">researchbriefings.files.parliament.uk/documents/SN06078/SN06078.pdf</a> The definition is thus: Micro (0-9 employees) Small (10-49 employees) Medium (50-249 employees)  This will be included in the relevant place.
22	17/06/2018	Matt Heron	Planning - Development Management	CI-4	Again, alter wording. 'Proposals that support businesses in Market Square will be supported...'	The policy wording will be revised to ensure clarity thus "CI-4. Proposals that support businesses in Market Square will be supported"
23	17/06/2018	Matt Heron	Planning - Development Management	CI-5	Can't request every proposal provides for open space	The policy wording will be revised to ensure clarity thus "CI-5. Any proposed development approval should provide proportionate public leisure space."
24	17/06/2018	Matt Heron	Planning - Development Management	CI-6	Same as every other policy attempting to go beyond the CIL tests	The policy wording will be revised to ensure clarity thus "CI-6 . Any proposed development approval should support identified community projects."
25	17/06/2018	Matt Heron	Planning - Development Management	CI-7	Should read 'Proposals will be supported were they to make provisions for enhancing activities for young people...' Again though, young people is undefined and there are requirements for play areas etc in current development plan	The policy wording will be revised to ensure clarity along the lines "CI-7. Proposals will be supported where they make provisions for enhancing activities for young people (under the age of 18?)"
26	17/06/2018	Matt Heron	Planning - Development Management	HO-2	Attempting to control build rates - can't do this through policy	The policy wording will be revised to ensure clarity thus: "HO-02. All housing development over the plan period should where feasible be achieved at an even rate of growth."
27	17/06/2018	Matt Heron	Planning - Development Management	HO-3	Too restrictive - delete	The policy wording will be revised to ensure clarity thus: "HO-3. Development of brownfield sites and those identified in the Site Assessment (Annex A) will be supported over the lifetime of the Plan."
28	17/06/2018	Matt Heron	Planning - Development Management	HO-3	Hopefully this is in accordance with the SHMA split	It's in line with the CBC Local Plan designation of sites
29	17/06/2018	Matt Heron	Planning - Development Management	HO-4	Attempting to remove PD rights following grant of permission - would delete	The policy wording will be revised to ensure clarity thus HO-4. Any proposed development should address the requirements identified in the Housing Needs Survey and NP Survey.:
30	18/06/2018	Jodie Colclough	Strategic Transport	CI 18	Good- in accordance with LP policies	comment noted
31	18/06/2018	Jodie Colclough	Strategic Transport	EI 1	Good- explain further and clarify what 'alternative travel' covers	The policy objective wording will be revised to ensure appropriate examples are included.

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32	18/06/2018	Jodie Colclough	Strategic Transport	EI 2	Not sure if this is in accordance with CBC parking standards- needs checking via Highways DM	The policy wording will be revised to ensure clarity thus "EI-2. Any proposed development should adhere to the NP Design Guide (Annex E)"
33	18/06/2018	Jodie Colclough	Strategic Transport	EI 5	This will be to CBC design standards as required by proposals	The policy is to be deleted.
34	18/06/2018	Jodie Colclough	Strategic Transport	Design Guide	Parking adequate' reference but in NP actual proposed standards are stated (EI 2)	Design Guide amended as required to include 'A minimum of two parking spaces per dwelling should be provided and located....'
35	18/06/2018	Jodie Colclough	Strategic Transport	Design Guide	Ref to CIL in section on footways/ cycle ways- not sure if this is correct	Design Guide amended as required to include 'Improve footways, footpaths and cycle ways to link with the proposed Green Wheel and to promote the use of <b>walking, bicycles or other sustainable transport</b> instead of cars within the town.