

## POTTON NEIGHBOURHOOD PLAN

Minutes of the Meeting of the Potton Neighbourhood Planning Steering Group held on Tuesday 18<sup>th</sup> December 2018, at the Pavilion, Mill Lane which started at 7.00pm.

**Present:** Cllr John Hobbs Chairman, Cllr. Jonathan Lean, Cllr. Jonathan Price Williams, Bob Kett, Dan Norman, Andrew Inkersole, Dick Knifton and John Day

### **1 Apologies for Absence**

### **2 Declaration of Interest**

Councillors were reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting. Information about this requirement had been on the table.

### **3 To approve and sign the Minutes of the Meeting held on 8<sup>th</sup> November 2018**

Minutes of the meetings held on Thursday 8<sup>th</sup> November 2018 were approved.

### **4 Matters arising**

No matters arising

### **5 Locality – NP Health Check**

Locality have completed the NP Health Check and the report was circulated to the Steering Group prior to this meeting.

The NPSG discussed the recommendations and the annotated Health Check is attached.

The following actions were agreed:

1. It would make the Plan more informative if captions are included for rather more photographs, again for the benefit of users of the Plan.  
**Amend (JL)**
2. The map should also be accompanied by a more informative Notation Panel, identifying which specific Policies are being identified, e.g. Policy EV-3.  
**Change to Green Infrastructure and Development Map. (JH)**
3. We recommend that each policy be given an appropriate heading.  
**(AI)**
4. We recommend that if an Habitats Regulations Assessment (HRA) Screening has not yet been sought by the Neighbourhood Plan Steering Group this should be undertaken as a matter of urgency. (1.9) (CBC HRA attached) **(JPW / JD)**
5. Addressing more NPPF policy aspects that are relevant to the Plan area and the Policies in the Plan. (In this context, see also the Important Note below). (2.3)  
**DN to add references to the NPPF in the Housing Policies. The NPPF (2018) has been used.**
6. The Plan would benefit by containing a separate section addressing the relevant strategic policies contained in the adopted Central Bedfordshire North Local Development Framework Core Strategy and

Development Management Policies Development Plan Document (DPD) (2009), and the emerging new Central Bedfordshire Local Plan, particularly in order that future users of the Plan can gain a better understanding of which Core Strategy policies might apply to potential developments within the Plan area. (2.7)

Add references to the CBC Policies (draft Local Plan) in our Basic Conditions Statement (All?)

7. Review references to NPPF in the Basic Conditions Statement (BK?)
8. Review Housing Policies (DN)
9. Updating NP – AI and JPW to investigate options regarding making our own amendments to the NP

Questions:

10. Should we reference to CBC Local Plan Strategic Appraisal (SEA)? - attached

## **6 Preparation for Referendum**

To be finalized at future meetings

## **7 Date of next meeting:**

2019 meeting dates.

Thursday 10<sup>th</sup> January 2019  
Thursday 17<sup>th</sup> January 2019 (provisional)  
Thursday 21<sup>st</sup> February 2019  
Thursday 14<sup>th</sup> March 2019  
Thursday 11<sup>th</sup> April 2019  
Thursday 16<sup>th</sup> May 2019  
Thursday 20<sup>th</sup> June 2019

These will be reviewed in the light of any referendum date etc.

Signed .....

Chairman

Dated.....