

## POTTON TOWN COUNCIL

Minutes of the Meeting of the Potton Neighbourhood Planning Sub-group held on Tuesday 28<sup>th</sup> June 2016, at the Community Centre which started at 7.00pm.

**Present:** Cllr J. Hobbs Chairman, Cllr J. Lean Vice Chairman, Cllr R. Whitfield, Cllr G. Emery, John Day, Dan Norman, Simon Crump, Gino Geraci, Bob Kett, Brendan Moore, Alice Ream.

### **1 Apologies for Absence**

Nigel Young, Chris Boxall, Rachel Baxter, Jonathan Price Williams, Paul Hamilton, Maureen Gale

### **2 Declaration of Interest**

Councillors were reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting. Information about this requirement had been on the table.

### **3 Welcome to new members of the Steering Committee**

Dan Norman, Simon Crump, Gino Geraci, Bob Kett, Brendan Moore and Alice Ream were welcomed to the steering committee.

### **4 To approve and sign the minutes of the meeting held on 24.05.16.**

Minutes of the meetings held on 24<sup>th</sup> May 2016 were approved and signed as a true and accurate record.

### **5 Matters arising**

GE confirmed he had sent the article for the Biggleswade Chronicle to Rex Whitfield regarding the two public consultation meetings on Monday 4<sup>th</sup> July.

### **6 Feedback from meeting with Jemma McLean from BRCC.**

- Jemma confirmed that we were progressing satisfactorily. We were given advice on activities that we could use at the Community Event.
- We were also advised that the funds available for developing a Neighbourhood Plan is now £9000 and we can claim in stages provided that they are in excess of £1000.
- We were told that the pre-vision questionnaire was good and fit for purpose.
- We can use the funds available for creating a website or for utilizing Consultants to write the final document.

### **7 Seasonal Market 18<sup>th</sup> June 2016.**

Attendance at the NP stand at the seasonal market was good and the call for sites map prompted much discussion. 35 questionnaires were completed on the day with a further 56 done to date on line with Survey Monkey.

Rachel Lee, Gamlingay NP, was keen to liaise with us and representation will be made at our next steering group meeting.

**8 Pre-Vision Questionnaire.**

We will continue to ask residents to complete the pre-vision survey and it is hoped to have the draft vision statement finished by the end of September after further consultation at Party on Potton, The Potton Show & the September quarterly market.

An online version of the questionnaire is available via Survey Monkey. This enables the survey to be analysed and results exported to pdf.

**9 Community Event 4<sup>th</sup> July.**

JH, JL & GE confirmed that they will be able to attend both sessions. JH is to obtain more Maps and questionnaires. Tea & Coffee will be available. Brendan volunteered to put lots of posters around the Town advertising the event.

Gino is to approach the school PTA regarding our attendance of the school fete on 16 July.

It was suggested that we have a regular section in the Villager. It was agreed to look into this option.

**10 Green Infrastructure Plan.**

John Day is progressing this but we may need BRCC to finalise the Plan. John is trying to confirm what points have been actioned and is to contact Hannah Bartram from the Town Plan Environment group to see if she can help. It was agreed to form a sub group of John, Alice and Bob to help push this forward.

**11 Sustainability Appraisal Scoping Report.**

Population – **Cllr Hobbs**

Economy – **TBA**

Housing – **Cllr Lean**

Visiting and Enjoying Potton – **TBA (Cllr Hobbs to review this)**

Environment – **Mr J Day**

Traffic and Transport – **Mr B Moore**

Social Infrastructure – **TBA**

Heritage and Culture – **Cllr Whitfield**

**12 Website.** GE agreed to obtain the Domain name of

[www.pottonneighbourhoodplan.co.uk](http://www.pottonneighbourhoodplan.co.uk)

JH will use the We Love Potton site to seek a volunteer to help build a simple Web site.

**13 Attendance of community events - who and when**

4<sup>th</sup> July Community Centre – **Cllr Lean, Cllr Hobbs, Mr B Moore, Cllr Whitfield (evening only)**

27<sup>th</sup> August Party on Potton – **Cllr Hobbs, Cllr Lean (if available)**

10<sup>th</sup> September Potton Show – **Cllr Whitfield, Cllr Hobbs**

17<sup>th</sup> September Seasonal Market – **Cllr Hobbs**

**14 Next Meeting.**

The Chairman advised that three representatives from Gamlingay will join our next meeting on 19<sup>th</sup> July – Rachel Lee, Chris Barker and Jackie McGeady. We would also like to liaise with Wrestlingworth NP steering group. GE will talk to Darrel Kennedy.

Future meetings will be held at 8pm in the Community Centre, Brook End on the 3<sup>rd</sup> Tuesday of each month.

19<sup>th</sup> July 2016  
20<sup>th</sup> September 2016  
18<sup>th</sup> October 2016  
15<sup>th</sup> November 2016  
20<sup>th</sup> December 2016  
17<sup>th</sup> January 2017  
21<sup>st</sup> February 2017  
21<sup>st</sup> March 2017  
18<sup>th</sup> April 2017

There being no further business, the meeting closed at 8.40pm

Signed .....Chairman                      Dated.....

**Not part of the Minutes**

Background on new steering group members:-

**Simon Crump** has been in Potton for six years, is an Engineer and his job involves selling large sections of land ( up to 200 Acres )

**Gino Geraci** has a Young Family and works in Aviation (Easyjet)

**Bob Kett** has lived in Potton for 12 years, is ex Army and worked at Chicksands. Following this he worked for the United Nations and having retired now works as a Volunteer at the RSPB. He has experience of writing Plans.

**Brendan Moore** has been in Potton for 18 years and was a Teacher. He is worried about the volume of Traffic.

**Alice Ream** has lived in Potton for a year. Her relatives Jenny & Nigel Ream are local Farmers. She is a Music Therapist and teaches the piano and sings with the Locrian Choir. She is interested in the Environment and Social Housing.