

POTTON NEIGHBOURHOOD PLAN

Minutes of the Meeting of the Potton Neighbourhood Planning Steering Group held on Thursday 3rd May 2018, at the Community Centre which started at 7.00pm.

Present: Cllr J. Hobbs Chairman, Cllr J. Lean Vice Chairman, Jonathan Price Williams, Andrew Inkersole, Bob Kett, Dan Norman, Geoff Emery and John Day

1 Apologies for Absence

Dick Knifton, Alice Ream

2 Declaration of Interest

Councillors were reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting. Information about this requirement had been on the table.

3 Local Green Spaces - Meeting with Landowners

Two of the invited landowners affected by the GI Plan LGS designations attended the meeting – Mr Wiltshire and Mr Woods.

Both expressed their concerns regarding the LGS designations and the letter from PTC was in fact the first that they had heard of this. Their main concern was that LGS designation will seriously affect their future plans for the sites and would have implications regarding public access.

JH explained that the designation of LGS's was the result of two public workshops held by BRCC who had been commissioned to revise the existing Green Infrastructure (GI) Plan (2010). JH explained that both sites were included in the 2010 GI Plan and that the revised GI Plan (2018) had carried forward these aspirations of Potton residents to retain the sites as they currently are. None of the current landowners rights, specifically public access, are changed by LGS designation.

It was explained that LGS designation did not directly affect the ability to put forward any planning application and would simply be a factor to be taken into consideration by CBC. It would therefore be hoped that any proposed development plans would be sympathetic to / enhance the environmental attributes of the sites.

To conclude the meeting, JH asked Mr Wiltshire and Mr Woods to respond to the NP consultation taking place. All comments will be considered and also passed on to the independent assessor when the NP is considered by CBC.

4 To approve and sign the minutes of the meeting held on 24th April 2018

Minutes of the meetings held on Tuesday 24th April were approved and signed as a true and accurate record.

5 Matters arising

No matters arising – all agenda items.

6 Green Infrastructure Plan / LGS Assessment

BK reported that the revised GI Plan had been finalized following

endorsement by CBC. JH noted that the statement of endorsement was still highlighted as 'awaiting confirmation' in the current GI Plan and BK said that he would raise this with Cliff Andrews (BRCC).

6 Draft NP update

JPW confirmed that the revisions to the draft NP had been made and that Right Click had produced the final version ready for the launch of the 6-week consultation

7 NP 6 week consultation

The rota for the stall on every Saturday (10 – 12) to promote the was agreed as follows:

5th May JL, JH, BK, DN
12th May JL, AI, JD, DN
19th May AI, BK, JD
26th May AI, BK, JH
2nd June GE, DN
9th June JH, JPW
16th June JH, JPW, DN, JL

It was agreed that due the high cost of printing, the Draft NP would be photocopied by JW. We will get 10 copies printed and will replace if/when required.

Location of NP's

:

- Library – two copies
- PTC Office
- The Coach House
- George & Dragon
- Rising Sun
- Royal Oak
- Doctors surgery
- The Boundary Café
- Savills
- Barbers
- Lesley Elliott

JH put the e-NP on the NP website and together with the link for comments. JW will put the e-NP on the PTC website. JH and JPW looked at data protection issues. The only issue is the list of email addresses supplied via the Questionnaire and JH will deal with this.

Banner

Will be erected on the Library as soon as it is received from Right Click. This will be after the suggested date of Tuesday 8th May.

Pop-up banner

Yet to be received from Right Click.

Posters

Location of A4 posters – possible locations:

- Library
- PTC Office
- The Coach House
- George & Dragon
- Rising Sun
- Royal Oak
- Doctors surgery
- Dentist
- The Boundary Café
- St Mary’s Hall
- Mill Lane Pavilion
- Potton & District Club and Institute

The Comet

The photo shoot is delayed until we receive the banner. Date and time to be decided. JH to ask Philip Odell or Ian Russell to take the photo. BK has prepared a press release to be sent to the Comet when the photo has been provided.

Biggles FM

AI told us that Biggles FM can run a 30 second commercial – 8 times daily for 4 weeks for £154. We agreed to do this. AI will write a script and liaise with Biggles FM

May Day Fete Rota

11 – 12 JL, DN
12 – 1 JD, AI
1 – 2 JD, JPW
2 – 3 DN

**9 Date of next meeting: Thursday 7th June 2018
7pm in the Community Centre**

There being no further business, the meeting closed at 8.15pm.

SignedChairman

Dated.....